



Pty Ltd 2015/315257/07

29 Galaxy ave., Linbro Business Park
Cnr. Marlboro Drive & N3 Highway
Sandton, South Africa

***Design, Development and Manufacture
of Electronic Equipment***

P.O. Box 774, Wendywood, 2144



Tel: +27 (11) 608 1121/9
E-mail: martin@telbit.co.za
Web: www.telbit.co.za

PROTECTION OF PERSONAL INFORMATION

PRIVACY POLICY

Telbit recognizes the protection of personal information as an important responsibility. This notice aims to explain how we obtain, use and disclose personal information, in accordance with the requirements of the Protection of Personal Information Act (“POPIA”).

We are committed to protecting your privacy and to ensure that your personal information is collected and used for the intended purpose, lawfully and transparently.

The information we collect

We only collect information that a person agreed to provide to us, is publicly available on internet, media publications or information services. The types of information we collect and process includes, but not limited to:

- Company details including name, CIPC and VAT registration numbers.
- Names, contact numbers and e-mail addresses of directors and staff employed at a company or individuals which we interact with.
- Physical and/or postal addresses.
- Banking details of companies we have financial obligations to.
- Website details and addresses.
- Any person contacting us, requesting assistance, product or technical information.

Why we collect personal information

We collect and process personal information for our legitimate business interests, to market our products, provide technical information for our products and services, to purchase parts and products we need to execute our orders and finally to sell our products to our customers.

Disclosure of information

We may disclose your personal information to our service providers who are involved in the delivery of products or services to you.

We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law or industry codes.
- Where we believe it is necessary to protect our rights.

Storing of Information

Records are only stored for as long as we need them, and may be stored in printed copy, electronically or in databases. We aim to provide adequate protection for the personal information we hold and to stop unauthorized access and use of personal information.

Your rights with regards to your personal information

You have the right to request a copy of the personal information we hold about you. To do this, simply contact us at the numbers or addresses as provided in the header of this document and specify what information you require.

Correction of personal information

You have the right to ask us to update, correct or delete personal information stored, which may be inaccurate, irrelevant, out of date, incomplete, misleading or we are no longer authorized to retain.

Contact us

If you have any queries about this Privacy Policy, please contact Martin Hogan at any of the contact details provided in the header of this document.



Martin Hogan
For Telbit
Dated: 01/07/2021